TOWN OF HERNDON, VIRGINIA
PLANNING COMMISSION

RESOLUTION

FEBRUARY 23, 2026

Resolution- **to elect the Officers and designate the Parliamentarian and Secretary of the Planning Commission.**

BE IT RESOLVED by the Planning Commission of the Town of Herndon, Virginia that:

1. _____is elected Chair for a one-year term effective February 23, 2026.

2. _____ is elected Vice Chair for a one-year term effective February 23, 2026.

3. The Town Clerk or their designee is elected Secretary for a one-year term effective February 23, 2026.

4. The Town Attorney or their designee is designated Parliamentarian for a one-year term effective February 23, 2026.

Motion:
Second:
Re: **Chair of the Planning Commission**
Action: **_____ elected Chair of the Planning Commission**

Votes
Ayes:
Nays:

Motion:
Second:
Re: **Vice Chair of the Planning Commission**
Action: **_____ elected Vice Chair of the Planning Commission**

Votes
Ayes:
Nays:

Motion:
Second:

Re: **Secretary of the Planning Commission**
Action: **The Town Clerk is designated the Secretary of the Planning Commission**

<u>Votes</u>
Ayes:
Nays:

Motion:
Second:
Re: **Parliamentarian of the Planning Commission**
Action: **The Town Attorney is designated the Parliamentarian of the Planning Commission**

<u>Votes</u>
Ayes:
Nays: